

MOTORCYCLING SOUTH AUSTRALIA (MSA) BOARD MEETING MINUTES

July MEETING – Mon 11th June 2016

MOTORCYCLING SA OFFICE, BEULAH PARK S.A

- Present -** Brenton Matters (BM), Roger Kessner (RK), Shane Collins (SC), Warren Duthy (WD), Dan Marsh (DM)
- Apologies -** Cassandra Liebeknecht (CL),
- Meeting Opened at –** 6:41pm
- Minutes of Previous Meeting -** June meeting minutes were passed:
- Moved (RK)
- Seconded (BM)

CONTENTS OF AGENDA

Business arising from previous minutes – BM asked about whether we had a response from Falzon family in regard to MSA's position with funding for local riders. SC Reported he had received a response understanding the situation. BM mentioned we need to continue following this up as we would like to see if there is other ways we can help the race team. SC to provide further feedback to the Falzon team. **(Action Item 1)**

Action Items Status – See attached report for update

BOARD MEMBERS ACTIVITY REPORT

EX 16.7.11.1 - Portfolio Reports

BM asked Board Members if the understanding of roles within portfolios was clear enough and if anyone had any issues with their current profile. It was decided that the portfolio is a healthy activity for reporting back on things within the sport and also gives identity to key roles within the organisation. With this in mind the roles under each member were cleared up and clarified as the following:

- CL- Not available and to be clarified at a later date
- BM- Motorcycling Australia
- DM- Technology/Road Racing
- RK- Industry/Club Development/Enduro
- WD- Facilities/Sidecars

CHAIRMANS ITEMS

EX 16.7.11.2 – Board Evaluation

BM advised that the Board Evaluation process will take place at the start of the August Board Meeting at 5:30pm. Michelle Ingrams from the Office for Recreation and Sport will be present to conduct the session.

SC provided the resumes and applications for the Vacant Board position recently advertised. Board are to respond back to SC before Friday 22nd of July regarding their position on applicants provided. **(Action Item 2)**

EX 16.7.11.3 – MA Update

BM advised of the continual push by the MA board for the Unitary Model to be introduced. Even though this is contrary to the associations voted direction which seems to be irrelevant in conversation. Constant communication is being had by a united council both internally and to the board of MA although they are currently not receiving much in response.

The MSA board reviewed all information regarding facts around the Whole of Sport review and the previously agreed Alliance direction of the MA board and voted unanimously to continue in supporting this direction and support the council in pursuing this. This being clarified by stating some of the unitary aspects that the current MA board seek will be already wrapped into the alliance movement anyway.

EX 16.7.11.4 – Acusa Park Plan

All has been going along quite successfully with good numbers at ride days. Unfortunately Track 2 is back in a very sad and poor position due to a recent event held there including quad bikes which have thrown a lot of the new track off again. More work to be done to get it back again.

Next week the work is starting on the Enduro X track, with equipment being booked in and Mark Spencer in charge of proceedings.

EX 16.7.11.5 – Sellicks Beach Event

BM advised things are going along well for the Levis Club. A meeting was held at Sellicks Beach recently which identified the distances and places of importance for the event. Many sub committees are being utilised for different aspects of the event and all is going ok.

GENERAL MANAGER ITEMS

EX 16.7.11.6 – GM Report

SC reported to the board on some current issues being done by the MSA staff. These included:

- **Staff Update**

SC provided information in regards to applicants for the new position of Events and Communications officer. Over 60 applications were received and a field of 5 had been interviewed. Very thorough process had been undertaken and a notification to the board of SC's thoughts will be coming once interviews are finalised. SC was happy for a 2nd Interview process to take place which could then utilise board members involvement. This to be decided after report received back from SC.

With Kate Pitt leaving at the end of September another position will be advertised soon seeking an admin person for 3-4 days a week. Ideally the successful candidate will work with Kate for 3 weeks or more before she finishes.

SC provided a quote for some office refurbishments which would create greater office space and better working conditions for the staff. This quote includes a new professional fresh front counter and entry point and more offices space for staff. Quote was accepted by all board present and documentation needs to know be put together to present to clubs and association advising of office improvement and reasoning. **(Action Item 3)**

EX 16.7.11.7 – Financial Report

Naomi Rayner is currently on holidays so no P & L Statement was provided. Recent bank statements providing Income and expenditure was shown in its place.

GENERAL BUSINESS

EX 16.7.11.8 - Facilities

SC advised that a Bobcat was to be hired for a day at the Junior Development Park so that we can get the track reinstated ready for Supercross training. Also a grader is to be used for a day and BM will grade off the Minikhana area so we can plan to have an event very soon.

EX 16.7.11.9 - Discipline Focus nothing to report

OTHER BUSINESS

CORRESPONDENCE

MEETING CLOSE - 10:19pm

Next meeting on August 8th 2016 at 5:30pm



MOTORCYCLING SA BOARD MEETING

July 11th 2016

ACTION ITEMS LIST

MSA BOARD MEETING ACTION ITEMS LIST JULY 2016

| ACTION ITEM | REFERENCE | ACTION | RESPONSIBILITY | COMPLETED |
|-----------------|---------------------|--|-----------------------|---------------|
| 1 | Business Arising | SC to provide further feedback to Falzon family in relation to seeking a meeting and discussing how we can help in the future. | Shane Collins | |
| 2 | EX 16.7.11.2 | Board members to provide feedback on Board applications provided. Advice to be provided by Friday 22nd of July | ALL | |
| 3 | EX 16.7.11.6 | SC to put together a release to clubs and members regarding Office upgrades that have been approved | Shane Collins | |
| PREVIOUS | | | | |
| JUNE | REFERENCE | ACTION | RESPONSIBILITY | STATUS |
| 1 | Action Items Status | SC to recirculate the Board Member Application written up by CL for the vacant position | Shane Collins | YES |
| 2 | EX 16.6.15.7 | SC to advertise the new employment position within MSA | Shane Collins | YES |
| 3 | EX 16.6.15.11 | SC to confirm with Daniel Falzon on how MSA would like to look at helping the team | Shane Collins | YES |
| MARCH | REFERENCE | ACTION | RESPONSIBILITY | STATUS |
| 4 | EX 16.4.11.5 | SC to produce a monthly report showing any important information provided from any events during that month | Shane Collins | ONGOING |
| FEBRUARY | REFERENCE | ACTION | RESPONSIBILITY | STATUS |
| 5 | EX 16.3.16.4 | BM to investigate legal action on SIX SIDES management due to contract breaches for FMX | Brenton Matters | ONGOING |
| 6 | EX 16.3.16.4 | BM to investigate legal action against Live Streaming deal on FMX event | Brenton Matters | ONGOING |
| 10 | EX 16.3.16.8 | DM to investigate computer upgrades and technology improvements for the office | Dan Marsh | ONGOING |