

MOTORCYCLING SOUTH AUSTRALIA (MSA) BOARD MEETING MINUTES

AUGUST MEETING – Mon 8th August 2016

MOTORCYCLING SA OFFICE, BEULAH PARK S.A

Present - Brenton Matters, Dan Marsh, Warren Duthy (via Skype), Steven Matthews, Cassandra Liebeknecht (Arrived 7.30pm)

Apologies - Roger Kessner

Meeting Opened at – 6:32pm

Minutes of Previous Meeting - July meeting minutes were passed:
- Moved Dan Marsh
- Seconded Warren Duthy

CONTENTS OF AGENDA

Business arising from previous minutes

Warren Duthy – Regarding Office renovations although the office renovations are going ahead there will be no moving of desks or repositioning of staff until the new General Manager is in place.

Action Items Status – See attached report for update

BOARD MEMBERS ACTIVITY REPORT

EX 16.8.8.1 - Portfolio Reports

No reports given

CHAIRMANS ITEMS

EX 16.8.8.2a –The Alliance Agreement

Brenton Matters has sent out a new version of the Alliance Agreement and asked the Board to look at it and provide comments and feedback. The Board needs to be comfortable in signing it.

The Agreement to be a main item on the September Board meeting.

EX 16.8.8.2b – MA Update

Brenton Matters to attend a mediation meeting re Tania Lawrence’s letter of notice with the Australian Sports Commission to act as mediator.

Dan Marsh asked what would occur if there was no outcome

Brenton Matters said that if the notice is rescinded the whole Board will resign.

Brenton Matters said that the Board's drive was for the Unitary model and that is all they will take, whilst every State is saying no to the model

Brenton Matters said that he had received an email today from Tania Lawrence suggesting that with the departure of Motorcycling SA's General Manager it provided a great opportunity to create efficiencies and consistencies of governance and customer service and demonstrate to members that MA are working as one organisation by not appointing a new GM but having Peter Doyle and his Managers at Motorcycling Australia run the Motorcycling SA office.

Brenton Matters said this email was indicative of Tania Lawrence's absolute commitment to implementing the Unitary model.

Both Warren Duthy and Dan Marsh said they would not support Tania Lawrence's suggestion of not having a General Manager in the Motorcycling SA office.

Brenton Matters talked about the possibility of MA appointing a Director of MAIL to work within the MA office to handle insurance matters, with that person also to have legal expertise to relieve the cost of the retainer for Landers and Rogers law firm.

EX 16.8.8.5 SA MX Panel Presentation

Delegation of Shane Metcalfe and Tania Corbett arrived at 7.00pm.

Delegation wanted to inform Board of the state of the MX budget for 2016.

Discussion on income/expenses for first three rounds and probable outcome for round four and the outcome for the entire year.

Meeting resumed 7.32pm

GENERAL MANAGER ITEMS

EX 16.8.8.3 – GM Report

Administration Officer – Steven Matthews pointed out the time frame for appointing an Administration Officer with Kate Pitt's departure on maternity leave occurring in September.

Discussion relating to exploring cost associated with employing a temporary administration person for a period of 3 months. This will allow New GM to settle in and then will afford the Board and new GM to look at the core functions of all office staff.

All in favour. Steven Matthews to get quotes from agencies.

Department of Rec and Sport

Steven Matthews informed Board of scheduled meeting with the Department of Rec and Sport on Tuesday 9th August. Meeting is to find out what we need to do to meet our grant reporting obligations due in June which we have not done.

Steven Matthews informed the Board of an offer from a member to fill the Development Coordinator role in a part time capacity if we require. The Board to consider offer.

Liability versus Income Accruals

Warren Duthy discussed the issue with Licences processed in the office have accrued a debt to MA for \$77,000 for MA's portion of the licence cost.

Decision made to organise Auditor to a pre audit to the end of July

EX 16.8.8.6 – David Parker Speedway presentation

David Parker presented his presentation commencing 8.12pm

Discussed clash of dates with Supercross at Wayville and Speedway event at Gillman October 29th.

MA have refused to issue him a permit for an international meeting.

Can MSA support his bid for an IMN from MA. Brenton Matters said MA would not shift.

David Parker then asked whether MSA would issue a permit. David Parker advised to apply for open permit.

Discussion followed regarding removal of stored dirt at Gillman.

Meeting resumed 8.37pm

EX 16.8.8.4 – Financial Report

Financial report discussed as part of previous item EX 16.8.8.3 Liability versus income accruals.

GENERAL BUSINESS

No General Business

OTHER BUSINESS

CORRESPONDENCE

Mud'n'Tars Letter

Mud'n'Tars request for assistance for 2016 Dirt Track State Title

Board approved \$1200.00 offer of assistance with Marketing & Printing

MEETING CLOSE - 8.49pm

Next meeting on Tuesday 4th September 2016 at 5:30pm



MOTORCYCLING SA BOARD MEETING

8th August 2016

ACTION ITEMS LIST

MSA BOARD MEETING

ACTION ITEMS LIST

August 2016

| ACTION ITEM | REFERENCE | ACTION | RESPONSIBILITY | COMPLETED |
|-------------|---------------------|---|-----------------------|---------------|
| 1 | Action Items Status | With Shane Collins departure Brenton Matters to speak to Falzons re support from MSA | Brenton Matters | |
| 2 | Action Items Status | Two applications received Steven Matthews to check Shane Collin's computer for others and send current applications to Board for consideration at September meeting | All | |
| JULY | | | | |
| 1 | Business Arising | SC to provide further feedback to Falzon family in relation to seeking a meeting and discussing how we can help in the future. | Shane Collins | See August 1 |
| 2 | EX 16.7.11.2 | Board members to provide feedback on Board applications provided. Advice to be provided by Friday 22nd of July | ALL | Ongoing |
| 3 | EX 16.7.11.6 | SC to put together a release to clubs and members regarding Office upgrades that have been approved | Shane Collins | |
| JUNE | REFERENCE | ACTION | RESPONSIBILITY | STATUS |

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|-----------------|----------------------------|--|----------------------|---------------|
| 1 | Action Items Status | SC to recirculate the Board Member Application written up by CL for the vacant position | Shane Collins | YES |
| 2 | EX 16.6.15.7 | SC to advertise the new employment position within MSA | Shane Collins | YES |
| 3 | EX 16.6.15.11 | SC to confirm with Daniel Falzon on how MSA would like to look at helping the team | Shane Collins | YES |
| MARCH | REFERENCE | ACTION | RESPONSIBILTY | STATUS |
| 4 | EX 16.4.11.5 | SC to produce a monthly report showing any important information provided from any events during that month | Shane Collins | ONGOING |
| FEBRUARY | REFERENCE | ACTION | RESPONSIBILTY | STATUS |
| 5 | EX 16.3.16.4 | BM to investigate legal action on SIX SIDES management due to contract breaches for FMX event. | Brenton Matters | ONGOING |
| 6 | EX 16.3.16.4 | BM to investigate legal action against Live Streaming deal on FMX event | Brenton Matters | ONGOING |
| 10 | EX 16.3.16.8 | DM to investigate computer upgrades and technology improvements for the office | Dan Marsh | ONGOING |