

Level 1: Club Key Officials:

How to Obtain:

- Read Online Seminar and pass assessment
- Attend the Generic Seminar and pass assessment
- Complete official's application form
- Issued with a probationary officials form to assist/train in one of these roles at one club level event, have this signed off by the key official. Return to MSA
- Enables Level 1 Key Official Accreditation:

Clerk of Course:

- Licence valid for 4 years
- Allowed to officiate at all club events

Race Secretary

- Licence valid for 4 years
- Allowed to officiate at all club events

How to Retain:

- Act in one of these in roles at 3 competition Club events
- Participate at 3 Non Comp Events = 1 COMP Event
- Submit a renewal form with record from your logbook

Operational Official: Scrutineer

How to Obtain:

- Read online seminar and pass the assessment
- Attend the generic seminar and pass assessment
- Complete official's application form

Operational Official:

How to Obtain:

- Read Online Seminar and pass the assessment
- Complete official's application form

Enables Level 1 Operational Officials accreditation:

- Marshal
- Starter
- Judge
- Timekeeper

How to Retain:

- Act in one of these roles at a minimum 3 competition club events
- Participate at 3 Non Comp Events = 1 COMP Event
- Submit a renewal form with record from your logbook

Upgrade

How upgrade:

- Hold a level 1 Key Officials Licence for a minimum of 12 months
- Act as a Key official in each role at 3 club level competition events
- Attend and complete the role specific seminar and pass the assessment
- Complete and submit official's application form & provide evidence from logbook

How upgrade:

- Hold a level 1 Scrutineer Licence for a minimum of 12 months
- Act as a scrutineer at a minimum of 3 club level competition events
- Attend and complete the Scrutineer seminar and pass the assessment
- Complete and submit official's application form and provide evidence from logbook

How upgrade:

- Hold a Level 1 Operational Licence for a minimum of 12 months
- Complete a minimum of 3 competition events acting as operational official
- Assist at 1 interclub event as an operational official
- Complete and submit official's application form and provide evidence from your logbook

Level 2: Club/Interclub Key Officials:

STEWARD:

How to Obtain:

- Hold a level 2 or 3 Clerk of Course licence for a minimum of 12 months
- Assist as Steward at a minimum of 3 Competitive Events, with one being an interclub event
- Submit your upgrade to steward official's application form with evidence from your logbook for consideration

Clerk of Course

- Licence valid for 4 years
- Allowed to officiate at all club/interclub events

Race Secretary

- Licence valid for 4 years
- Allowed to officiate at all club/interclub events

How to Retain:

- Act in these roles at 3 competition interclub events
- Attend a refresher workshop with in the last 2 years of your licence
- Submit a renewal form with record from your logbook

Scrutineer

Operational Official:

- Licence valid for 4 years
- Allowed to officiate at all club/interclub events

How to Retain:

- Act in roles at a minimum of 3 competition interclub events
- Submit a renewal form with record from your logbook

NOTE: If upgraded to a level 2 clerk of course or steward- you are automatically issued with Level 2 operational officials roles

Upgrade

How upgrade:

- Hold a level 2 key Official's Licence for a minimum of 12 months
- Participate as a key official in each role at 3 interclub level comp events
- Assist at least 1 State or Open Event
- Submit written role specific assessment
- Complete and submit official's application form and provide evidence from logbook for consideration

How upgrade:

- Hold a level 2 Scrutineer for a minimum of 12 months
- Participate in this role at a minimum of 3 interclub level competition events
- Assist at 1 State or Open Event
- Submit written role specific assessment
- Complete and submit official's application form and provide evidence from logbook for Consideration

How upgrade:

- Hold a Level 2 Operational Licence for a minimum of 12 months
- Complete a minimum of 3 interclub events acting as operational official
- Assist at 1 state/open event as an operational official
- Complete the operations seminar and pass the assessment
- Complete and submit official's application form & provide evidence from your logbook Consideration

Level 3: Open/State Key Officials:

- Licence valid for 4 years
- Allowed to officiate at all club/ interclub and State Championships

Steward

Clerk of Course

Race Secretary

How to Retain:

- Act in these roles at a minimum of 3 competition State/Open events
- Attend a refresher workshop with in the last 2 years of your licence
- Submit a renewal form with record from your logbook

Scrutineer

Operational Official:

- Licence valid for 4 years
- Allowed to officiate at all club/ interclub & State Championships

How to Retain:

- Act in roles at a minimum of 3 competition state events
- Attend a refresher workshop in the last 2 years of your licence expiring
- Submit a renewal form with record from your logbook

NOTE: If upgraded to a level 3 Clerk of course or steward- you are automatically issued with Level 2 Operational Officials roles