



Motorcycling SA Inc.
251 The Parade, Beulah Park SA 5067
Ph: (08) 8332 9000
Fax: (08) 8332 9100
E-mail: development@motorcyclingsa.org.au
Web: www.motorcyclingsa.org.au

Guidelines for obtaining or renewing a Level 1 (General) Official's Licence

Level 1 Officials can participate as a:

- Starter
- Time Keeper
- Judge
- Marshal

To obtain or renew a Level 1 Official's Licence you must:

- ❖ Obtain a Level 1 Officials Manual from MSA
- ❖ Complete the testing document attached at the rear of the manual
(You must receive a pass mark of 18/20)
- ❖ Obtain an Officials Licence Application from MSA
- ❖ Complete all areas of the Application form
- ❖ Forward the completed testing document along with your application to MSA

Once the completed information is received, your testing document will be graded and if you have passed, your application will be processed and your licence will be issued to you within 14 days.

MA Officials Licences are valid for a period of 4 years

If you wish to renew your existing Level 1 Officials Licence, the same process outlined above will apply

Note: Your Application follows an MSA procedure and may or may not be issued at the discretion of MSA

For further information contact Jo Malloy, Development Officer at MSA



Government of South Australia
Office for Recreation and Sport





Motorcycling SA Inc.
251 The Parade, Beulah Park SA 5067
Ph: (08) 8332 9000
Fax: (08) 8332 9100
E-mail: development@motorcyclingsa.org.au
Web: www.motorcyclingsa.org.au

Guidelines for obtaining or renewing a Level 2 Officials Licence

Level 2 Officials can participate as a both Key Officials and General Officials as outlined below:

Key Officials

- Steward/Referee
- Clerk of Course
- Race Secretary
- Scrutineer

General Officials

- Starter
- Timekeeper
- Judge
- Marshal

To upgrade to a Level 2 Official you must:

- ❖ Have completed the Level 1 Officials testing document or currently hold a Level 1 licence
- ❖ Participate in an MSA Level 2 Seminar and complete the provided documentation
- ❖ Complete a MSA Officials Licence Application form
- ❖ Forward the completed testing document along with your application to MSA

*Note: The Level 2 Seminar will cover all 4 Key Officials responsibilities. You can choose to hold a Level 2 Officials Licence in all 4 areas or, you can select only the role in which you would like to Officiate. You will not be issued with a **Level 2 Steward/Referee Licence** for a period of 12 months and must complete the requirements as outlined below until competency is achieved.*

An authorised Officials application will be processed by MSA and you will be forwarded your Level 2 Officials Licence along with a Participation Journal. Every time you participate as an Official at any MSA Permitted Event you must log your hours and your responsibility on the day of the Event which must be signed off by a Key Official.

To maintain and/or renew a Level 2 Officials Licence or Upgrade to include **Steward/Referee** you must complete the below requirements for each category of Key Official:

- Have Officiated/Assisted as a Level 2 in each category of Key Official at
 - 1 State, National or Open Meeting per annum or
 - 2 Closed to Club or Interclub Meetings per annum
 - Have completed the reports associated with the meeting
- Record your Official duties in the Participation Journal and have it signed by a Key Official
- Forward your Officials Licence Application for to MSA along with a copy of your Participation Journal

*Note: Your Level 2 Officials licence is valid for a period of 4 years. You may choose to upgrade to a Level 3 Official after a period of 12 months and completing the above requirements. **Steward/Referee** will not be upgraded until competency is achieved as a Level 3 Clerk of Course.*

Note: Your Application follows an MSA procedure and may or may not be issued at the discretion of MSA

For further information contact Jo Malloy, Development Officer at MSA



Government of South Australia
Office for Recreation and Sport





Motorcycling SA Inc.
251 The Parade, Beulah Park SA 5067
Ph: (08) 8332 9000
Fax: (08) 8332 9100
E-mail: development@motorcyclingsa.org.au
Web: www.motorcyclingsa.org.au

S

Guidelines for obtaining or renewing a Level 3 Officials Licence

Level 3 Officials can participate as a both Key Officials and General Officials as outlined below:

Key Officials

- Steward/Referee
- Clerk of Course
- Race Secretary
- Scrutineer

General Officials

- Starter
- Timekeeper
- Judge
- Marshal

To upgrade to a Level 3 Official you must:

- ❖ Have held a Level 2 licence for a period of 12 months
- ❖ Participate in an MSA Level 3 Seminar and complete the provided documentation
- ❖ Complete a MSA Officials Licence Application form
- ❖ Forward the completed testing document along with your application to MSA

*Note: The Level 3 Seminar will cover all 4 Key Officials responsibilities. You can choose to hold a Level 3 Officials Licence in all 4 areas or, you can select only the role in which you would like to Officiate. You will not be issued with a **Level 3 Steward/Referee Licence** for a period of 12 months and must complete the requirements as outlined below until competency is achieved.*

An authorised Officials application will be processed by MSA and you will be forwarded your Level 3 Officials Licence. Every time you participate as an Official at any MSA Permitted Event you must log your hours and your responsibility on the day of the Event which must be signed off by a Key Official.

To maintain and/or renew a Level 3 Officials Licence or Upgrade to include **Steward/Referee** you must complete the below requirements for each category of Key Official:

- Have Officiated/Assisted as a Level 2 in each category of Key Official at
 - 1 State, National or Open Meeting per annum or
 - 2 Closed to Club or Interclub Meetings per annum
 - Have completed the reports associated with the meeting
- Record your Official duties in the Participation Journal and have it signed by a Key Official
- Forward your Officials Licence Application for to MSA along with a copy of your Participation Journal

Note: Your Level 3 Officials licence is valid for a period of 4 years. You may choose to upgrade to a Level 4 Official at the requirements of Motorcycling Australia (MA).

*Level 3 **Steward/Referee** will not be upgraded until competency is achieved as a Level 3 Clerk of Course.*

Note: Your Application follows an MSA procedure and may or may not be issued at the discretion of MSA

For further information contact Jo Malloy, Development Officer at MSA



Government of South Australia
Office for Recreation and Sport

